

Subject to approval at the May 17, 2016, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

May 10, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. May 3, 2016 Meeting

Mr. Kent moved to accept the minutes of the May 3, 2016, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: 2016 Sidewalk Replacement – Engineering

Engineering Assistant Garrison explained this quote is for a sidewalk repair project. This will include any trip hazards on the sidewalks in Bradbury Heights that could not be shaved down by Precision Concrete.

Corporation Counsel Burns opened the sole quote and read it aloud. The quote was from Pour Boys Concrete in the amount of \$157,400.00. Counsel Burns stated the quote was delivered on time.

Ms. Folkers moved that the 2016 sidewalk replacement quote be taken under advisement. Mr. Kent seconded the motion.

Mr. Kent asked if these quotes will cover the entire the neighborhood of Bradbury Heights.

Mr. Garrison responded they did a thorough assessment, to which it was determined the entire neighborhood will be covered.

The motion was adopted.

b. Bid Opening: 2016 Street Resurfacing – Engineering

Engineering Assistant Garrison stated this is an annual Street Resurfacing Project. The project is small this year. Due to all of the construction, the project will focus on a couple areas in the north area of the City.

Corporation Counsel Burns opened the quotes and read them aloud:

Company	Amount of Bid
Reith-Riley Construction Co., Inc.	\$269,215.52
Milestone Contractors, LP	\$211,758.00

Counsel Burns stated that the bids were delivered on time.

Ms. Folkers moved that the 2016 street resurfacing bids be taken under advisement. Mr. Cohen seconded the motion.

The motion was adopted.

c. Acceptance of Sanitary Sewer: Gateway District – F&K Construction, Inc. – Engineering

Engineering Assistant Susong requested that this item be tabled for one week.

Mr. Huber moved that the sanitary sewer for Gateway District be tabled for one week. Mr. Kent seconded the motion.

The motion was adopted.

d. Bid Notice: Refuse Truck – Street

Street Commissioner Payne requested approval to seek bids for a new refuse truck with a minimum of 25 yards exclusive body and the specifications provided to the Board.

Mr. Huber moved that the bid notice for a refuse truck be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Agreement: Policy Manual Development and Training Services – Lexipol – Police

Police Chief Dombkowski requested approval to enter into contract with Lexipol to go through the policy manual in order to revamp and make it current. There is a yearly update done with the policy manual, to which different officers are assigned to certain parts of the manual. However, the last comprehensive overhaul with the manual was in 1996. The goal is for the agency to become accredited with the State Commission. In order to do this, we must hire a recommended company to work together with Lieutenant Watson on this project. Once the contract is approved, the goal is to have the work be completed for accreditation by the end of the year.

Mr. Kent moved that the policy manual development and training services be approved. Mr. Huber seconded the motion.

The motion was adopted.

f. 2014 SRF Loan Disbursement Request No. 49: Sheraton & Fairway Knolls Lift Station – Wessler Engineering, Inc. – WWTU

WWTU Director Henderson requested approval of the 2014 SRF Loan Disbursement Request No. 49 to Wessler Engineering, Inc. in the amount of \$5,393.00. Director Henderson stated that this disbursement is for the inspector provided by Wessler Engineering, Inc. for the Sheraton & Fairway Knolls Lift Station. This includes checking on some warranty items at the Sheraton & Fairway Knolls Lift Station, and looking at the inspection time at the Northside Regional Lift Station as it has been brought up to operating standards.

Ms. Folkers moved that the 2014 SRF Loan Disbursement Request No. 49 be approved. Mr. Huber seconded the motion.

g. Agreement: Sagamore West Farmers Market – Josie Luptak – Development
Marketing & Grants Administrator Shaw requested approval to enter into an agreement with Josie Luptak as a Market Assistant for the Farmers Market. Ms. Luptak will work 27 markets at the rate of \$40 per market.

Ms. Folkers moved that the agreement for Sagamore West Farmers Market with Josie Luptak be approved. Mr. Kent seconded the motion.

h. Agreement: GIS-Based Public Tree Inventory – Davey Resource Group – Development

Marketing & Grants Administrator Shaw explained this agreement is to update the tree inventory, which has not been done since 2005. Davey Resource Group will be working on this in the next few weeks, and then we work together on a management plan. The amount for this agreement is not to exceed \$33,100.00. Ms. Shaw reminded the Board of a prior agreement with the DNR for a grant to offset that amount by \$18,500.00.

Mr. Huber moved that the agreement with Davey Resource Group be approved. Mr. Kent seconded the motion.

Mr. Kent asked if this encompassed the entire area within the City limits, including Purdue.

Ms. Shaw responded that this will be all of the trees in the right of ways within the City limits, but will exclude the trees in the parks. However, the shared streets with Purdue will not be included in our inventory because Purdue handles them.

i. Claims

i. AP Docket \$287,329.73

Ms. Folkers moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

j. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

k. Other Items

► Police Chief Dombkowski stated that there were approximately 40,000 Purdue students who moved out for the summer last week. Graduation at Purdue will take place this upcoming weekend. He also stated there are two officers graduating with degrees that the City helped pay for with a program through the City Council. Captain Gary Sparger will be receiving his bachelor's degree, and Lieutenant Bill Gallagher will be receiving his master's degree in technology. There was a story provided by TV18 on one of our officers, Sanford Swanson, who sang the National Anthem last Friday at a Purdue softball game. Chief Dombkowski encouraged everyone to view the video.

► Engineering Assistant Garrison stated Happy Hollow is coming along well. The storm sewer has now been completed on the east side of the road. They are working towards cutting everything down to grade, and beginning subgrade treatment work. The CSO Relief Interceptor Project is still on schedule to switch over to Phase II between May 29 and June 1, 2016. Next Monday when the Williams Street intersection is closed, work will also be taking place on Williams Street. Maintenance of traffic will be set up to close off Salisbury Street. Vectren will also lower their line down at that time. Mr. Garrison acknowledged that he was able to attend the meeting in regards to the Sagamore Parkway Wabash River Bridge Replacement Project. River Road is scheduled to have two 30 day closures, which their contract allows. The first one will be to demolish the bridge, and the second one will be to start putting the steel up for the new bridge. The first closure will be the last week of June. The City is continuing to work together with INDOT on the plans for detour. Once finalized, we will get the information out. Following this morning's meeting there will be a meeting regarding the State Street Project to discuss when the project will begin. The project will start with Airport Road, but it will remain open. Later this summer they will be converting Russell Street to two way traffic. It will begin as temporary with paint markings and signs. Resurfacing will begin at a later date next year. The Street Resurfacing Project on Sagamore Parkway will have some closures in the future. Continue to follow any detour signs for this construction.

Mr. Cohen asked if there had been any discussion on placing traffic officers at the intersection Salisbury Street and Sagamore Parkway. He expressed his concern about the traffic being backed up with so many roads being closed due to the numerous construction projects.

Chief Dombkowski responded that the traffic unit has been assigned to monitor it, and to help traffic flow smoothly. They anticipate that some of the traffic issues will have been alleviated with the students being gone for the summer now. A retiming of the light may be an option, if we see a need with the Purdue students gone now.

Mr. Garrison noted that they will get together with Street Commissioner Payne and INDOT to see if things can get monitored quickly.

► Marketing & Grants Administrator Shaw stated on May 13, 2016, from 5:30 p.m. to 7:00 p.m. at the Fountain Gallery the West Lafayette Public Arts Team will kick off Pop! Goes Purdue. She explained these are a series of portraits done by people associated with the community of 16 Purdue students that went on to influence pop culture. Ms. Shaw stated the West Lafayette Farmers Market started last week. It will take place every Wednesday now through October from 3:30 p.m. to 7:00 p.m.

► Parks Superintendent Fawley reminded everyone that on May 21, 2016, at the Celery Bog the annual Mind BOGgling event. One thing they are focusing on this year is the Monarch butterfly, and making sure they are able to continue pollinating. National Trails Day will be June 4, 2016, and to help celebrate the Celery bog will be hosting some trails events.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.